



TAUNTON MUNICIPAL AIRPORT  
COMMISSION

MINUTES OF MEETING  
September 24, 2008

Commissioners: Charlie Menard, Chairman  
Ed Fowler, Treasurer  
Maryan Nowak, Vice Chairman (Absent)  
Bob Adams  
Carolyn Basler

Airport Manager: Dan Raposa  
Assistant Airport Manager: Joe Lawlor  
Recording Secretary: Gwen Borden

Others in Attendance: Steve Flecchia and Eric Legueloff of Jacob, Edwards & Kelcey  
Fred Terra, Jim Madigan, Theodore Jula, Ted Paull, Theodore Proada,  
Ed Duncan, Dick Rodier

Meeting called to order at 7:00 p.m. by Chairman Menard.

**Airport Engineers Jacob, Edwards & Kelcey, Projects Update** – Steve Flecchia introduced Eric Legueloff who is a project manager with JE&K. Steve submitted the report on pending projects and went over the report for all in attendance. (See Report – Attachment A for report specifics) Item 1, Fuel Farm Pumping Cabinet: Charlie reported that there have been no reported problems with the cabinet.

**Minutes: August 27, 2008 - Ed: motions to accept as submitted. Carolyn: seconds. All in favor, unanimous. So voted**

**Treasurers' Report** – Ed reported **Income of \$18,109.16 and Expenses of \$ 9,028.46 for a Positive Monthly Cash Flow of +9,080.70. Bob: motions to accept the report, subject to audit, and**

**authorized Ed to submit the bills for payment. Carolyn: second. All in favor, unanimous. So voted.**

**Airport Managers' Report** – At this time Dan is out on the field doing something and the Commissioners reviewed the Managers Report in his absence. Joe reported that he has had the opportunity to visit the new business on the field, Atlantic Aviation, and the owner Deanna King noted that it is going very well and is considering bringing another aircraft to the field.

1. **Fuel Survey** – For the past few months we have been in the top 5 cheapest prices for fuel. Current prices are \$5.35 on credit and \$5.20 cash sales. Seeing quite a bit of activity with more people flying.
2. **Airport Users' Forum** – Next meeting will be October 29, 2008 at 6:45 p.m. prior to the regular commission meeting.
3. **Airside Inspections** – report reflected 8 blue lights burnt out and replaced. Windsock bulb to be replaced with a halogen continuous operation light.
4. **Veederroot Monitoring System** – No status change. Still on hold waiting for satisfactory completing of the fuel farm.
5. **Segmented Circle Repair** – No status change, but we're still hoping to get this up and running as time allows.
6. **TMLP Pole Relocation on East Road** – Completed.
7. **Atlantic Aviation Flight School** – opened September 13<sup>th</sup>.
8. **Main Gate Repair** – completed, no bill.
9. **Jack Cruz Way Street Sign** – DPW has been contacted.
10. **Windsock Repair near terminal building** – in process.
11. **Seasonal mowing** – is ongoing.
12. **Main Entrance Sign** – Quotes were solicited, one quote received.
13. **Letters of Appreciation to Refuelers and Pig Roast Tickets** – have been sent.
14. **Airport Roller** -

### Old Business

1. **Airport Capital Improvement Plan for FY 2009** – Charlie noted that as Steve Flecchia stated earlier that there is an MAC meeting October 1, and everyone is welcome to attend. It is the normal process of reviewing each item on the plan, the merits, the good and bad, the costs. FAA and MAC attend and assuming everybody has moneys, they come up with a plan that addresses all of the airports and what projects they can do. Money is tight at the FAA since their funding has not yet been approved. So right now they are trying to strictly address only safety related issues.
2. **GSM Contract** – Charlie reported that this is still under review. We have looked at a couple of alternatives. We are now being told that the City wants to go back and work through the contract and utilize it stating that it would be the best options for the airport as opposed to the part-time seasonal option.
3. **TAA Memorial Plaque** – Charlie reported that at the last meeting we talked about having it put back up. Fred Terra has not yet installed, but will do as time permits.

### New Business

1. **Property for Sale Abutting the Airport** – Charlie reported that the DeMoura family of South Precinct Street informed us that the property is for sale and offered the airport the first opportunity to purchase. Charlie asked the Commissioners their feelings on whether this property is of any use to the airport. After discussions it was determined that this property would be of no benefit to the airport.
2. Joe presented information on a brick type memorial for the Commissioners review. This would be a way for family or anyone to memorialize people affiliated with the flying community who pass on. Joe will continue to investigate and to come up with a plan and possible locations.

**Public Input – None**

**Action Items**

- ⇒ **Windsock near terminal building – Dan**
- ⇒ **Main Entrance Sign – Dan**
- ⇒ **Sign for Jack Cruz Way – Dan**
- ⇒ **Memorial Plaque – Fred Terra**
- ⇒ **Brick Memorial - Joe**

**Ed: motions to adjourn at 7:36 p.m. Carolyn: second. All in favor, unanimous. So voted.**

**Next meeting October 29, 2008 at 7:00 p.m.**

# ATTACHMENT A

## **Project Status**

Taunton Airport Commission Meeting

September 24, 2008

Jacobs Edwards and Kelcey's Update

### **1. Replacement of the Existing Fuel Farm Pumping Cabinet**

Bay State Regional Contractors informed our office that the modification to the control enclosure of the fuel cabinet meets UL certification. This needs to be confirmed by JEK in the field and is scheduled to be conducted this week. Upon confirmation that the modification meets UL certification and meets the manufacturer's safety standards, the change, if the Airport Commission concurs, should be considered a permanent solution.

### **2. Design and Permitting for the Rehabilitation of Runway 4-22 and Connector Taxiway**

A draft scope of work has been submitted to the FAA and MAC for review that addresses services for design and permitting of the next construction project to rehabilitate Runway 4-22 and Connector Taxiway. It is anticipated to have comments back from the agencies by September 24, 2008.

### **3. MAC Pre-Applications**

Five MAC Pre-Applications have been prepared for the airport for three primary projects and two "place holder" projects for FY 2009. The projects include the Design and Permitting for Rehabilitation of R/W 4-22; Purchase SRE Equipment; Install Windcones and Water Main; South Side Development – Construct Access Taxiway to Main Portion of Airfield; Construct Perimeter Road to West Side of Airport.